

**General Training Program for Additional District & Sessions Judges (Batch 15) and
Civil Judges (Batch 33 & 34)
(22-05-2017 to 01-06-2017)**

REVISED PROGRAMME

Day One

(Monday, 22nd May, 2017)

(Monday, 22nd May, 2017)			
	Coordinator: Ms. Ayesha Khalid	Coordinator: Mr. Nadeem A. Sohail Cheema	Coordinator: Mr. Shazeb Saeed
Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
08:30 - 09:00 a.m.	Inaugural Address (Common All) Chief Guest		
09:00 - 10:15 a.m.	Pre Training Test		
10:15 - 11:30 a.m.	Principles of judgment writing: Structure and sequence Ms. Jazeela Aslam, Director Academics PJA	Judgment writing: Giving reasons, findings, and Conclusion - I Zawar Ahmad Shiekh, D&SJ ☺	Communication & Language Skills-I Ms. Mahnaz Khan/Ms. Saima A. Riaz
11:30 - 12:00 p.m.	TEA BREAK		
12:00 - 01:15 p.m.	Precedential Value of New Judgments Hon'ble Mr. Justice (R) Faqir Muhammad Khokhar	Judgment writing: Giving reasons, findings, and Conclusion - II Zawar Ahmad Shiekh, D&SJ ☺	Communication & Language Skills-II Ms. Mahnaz Khan/Ms. Saima A. Riaz
01:15 - 02:00 p.m.	Prayer/Lunch Break (Table Manners)		
02:00 - 03:15 p.m.	Communication & Language Skills-I (Common CJ) Ms. Mehr Jabeen/Ms. Saima A. Riaz		Principles of Judgment Writing in Murder Cases - I Syed Nasir Ali Shah
03:15 - 04:30 p.m.	Communication & Language Skills-II (Common CJ) Ms. Mehr Jabeen/Ms. Saima A. Riaz		Judgment Writing in Murder Cases: Structure & Sequence Syed Ijaz Qutab

Day Two

Tuesday, 23rd May, 2017

Tuesday, 23rd May, 2017			
Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
09:00 - 10:15 a.m.	Common mistakes committed by Rent tribunal Ms. Shahida Saeed, AD&SJ	MS Office (word + PowerPoint + Excel) - I Mr. Imran Mujaddid Rabbani	Communication & Language Skills-III Ms. Mahnaz Khan/Ms. Saima A. Riaz
10:15 - 11:30 a.m.	Judgment writing: Giving reasons, findings, and Conclusion - I Zawar Ahmad Shiekh, D&SJ ☺	Common mistakes committed by Rent tribunal Ms. Shahida Saeed, AD&SJ	Communication & Language Skills-IV Ms. Mahnaz Khan/Ms. Saima A. Riaz
11:30 - 12:00 p.m.	TEA BREAK		
12:00 - 01:15 p.m.	Judgment writing: Giving reasons, findings, and Conclusion - II Zawar Ahmad Shiekh, D&SJ ☺	Use of Social Media and video link for Court services Mr. Nadeem Ahmad Sohail Cheema, Senior Instructor PJA	Precedential Value of New Judgments Hon'ble Mr. Justice (R) Faqir Muhammad Khokhar
01:15 - 02:00 p.m.	Prayer/Lunch Break (Table Manners)		
02:00 - 03:15 p.m.	MS Office (word + PowerPoint + Excel) - I Mr. Imran Mujaddid Rabbani	Precedential Value of New Judgments Hon'ble Mr. Justice (R) Faqir Muhammad Khokhar	Judgment Writing and Sentencing in Narcotics Cases Syed Nasir Ali Shah
03:15 - 04:30 p.m.	Communication & Language Skills-III (Common CJ) Ms. Mehr Jabeen/Ms. Saima A. Riaz		Dealing with special witnesses (Child, deaf & Dumb and expert witnesses etc.) Barrister Salman Safdar

Day Three

Wednesday, 24th May, 2017

Wednesday, 24th May, 2017			
Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
09:00 - 10:15 a.m.	Admitting documents in evidence Raja Jahanzaib Akhtar, AD&SJ	Common mistakes committed by civil court Syed Muzafar Ali Shah, D&SJ, Kasur	Appraisal of Challan (FIR, Investigation) Mr. Muhammad Akram Qureshi
10:15 - 11:30 a.m.	Common mistakes committed by Civil Courts Syed Muzafar Ali Shah, D&SJ, Kasur	Admitting documents in evidence Raja Jahanzaib Akhtar, AD&SJ	MS Office (word + PowerPoint + Excel) - I Mr. Imran Mujaddid Rabbani
11:30 - 12:00 p.m.	TEA BREAK		
12:00 - 01:15 p.m.	Appreciation of Medico Legal Report Zawar Ahmad Shiekh, D&SJ ☺	Dealing with special witnesses (Child, deaf & Dumb and expert witnesses etc.) Raja Jahanzaib Akhtar, AD&SJ	Judgment writing in Civil Appeal: Structure and Sequence Syed Nasir Ali Shah
01:15 - 02:00 p.m.	Prayer/Lunch Break (Table Manners)		
02:00 - 03:15 p.m.	Dealing with special witnesses (Child, deaf & Dumb and expert witnesses etc.) Raja Jahanzaib Akhtar, AD&SJ	Code of Conduct for District Judiciary Mr. Muhammad Akmal Khan, (D&SJ.) D.G./D.J	Evaluation of Evidence in Murder Cases in light of charge and relevant facts - I Mr. Javed Rasheed Mehboobi
03:15 - 04:30 p.m.	Protecting the rights of Vulnerable Groups Mr. Muhammad Mohsin Kamoka, Senior Instructor PJA	Principles of judgment writing: Structure and sequence Ms. Jazeela Aslam, Director Academics PJA	Evaluation of Evidence in Murder Cases in light of charge and relevant facts - II Mr. Javed Rasheed Mehboobi

Day Four

Thursday, 25th May, 2017			
Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
09:00 - 10:15 a.m.	MS Office (word + PowerPoint + Excel) - II Mr. Imran Mujaddid Rabbani	Bail Confiscation of bail bonds Mr. Shazeb Saeed, AD&SJ	Application u/s 22-A(6) Cr.Pc Mr. Khalid Mahmood Bhatti
10:15 - 11:30 a.m.	Application of New Laws Mr. Nadeem Ahmed Sohail Cheema, Senior Instructor PJA	MS Office (word + PowerPoint + Excel) - II Mr. Imran Mujaddid Rabbani	Bail (Pre and post arrest) Mr. Muhammad Akmal Khan, (D&SJ.) D.G./D.J
11:30 - 12:00 p.m.	TEA BREAK		
12:00 - 01:15 p.m.	Use of Social Media & Video Links Mr. Nadeem Ahmed Sohail Cheema, Senior Instructor PJA	Appreciation of Medico Legal Report Zawar Ahmad Shickh, D&SJ *	Gender Bias: An issue of attitude Mrs. Uzma Akhtar Chughtai, D&SJ
01:15 - 02:00 p.m.	Prayer/Lunch Break (Table Manners)		
02:00 - 03:15 p.m.	Code of Conduct for District Judiciary Mr. Muhammad Akmal Khan, (D&SJ.) D.G./D.J	Dealing with the problems of confrontation during evidence Mr. Nadeem Ahmed Sohail Cheema, Senior Instructor PJA	Judgment writing in Criminal Appeal: Structure and Sequence Syed Ijaz Qutab
03:15 - 04:30 p.m.	Communication & Language Skills-IV (Common CJ) Ms. Mehr Jabeen/Ms. Saima A. Riaz		Relevance and appreciation of statement of accused u/s 342, 340 & 340(2) Cr.Pc. in judgment writing Syed Ijaz Qutab

Day Five

Friday, 26th May, 2017			
Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
09:00 - 10:15 a.m.	How to file declaration of assets and E-filing of Income Tax Returns (Common All) Sh. Khalid Bashir, D&SJ		
10:15 - 11:30 a.m.	Prioritizing Cases: A Tool for Delay Reduction Mr. Abid Qureshi, D&SJ	Common Mistakes Committed by Criminal Courts Sh. Khalid Bashir (D&SJ)	National and International best practices on Code of Conduct Mr. Justice (R) Dr. Munir Ahmad Mughal
11:30 - 12:00 p.m.	TEA BREAK		
12:00 - 01:15 p.m.	Common Mistakes Committed by Criminal Courts Sh. Khalid Bashir (D&SJ)	Prioritizing Cases: A Tool for Delay Reduction Mr. Abid Qureshi, D&SJ	Cyber Laws Dr. Ali Mohsin Qazalbash
01:15 - 02:30 p.m.	Prayer/Lunch Break (Table Manners)		
02:30 - 03:45 p.m.	Case Management (Common All) Zafar Iqbal Kalanori		

Day Six

Saturday, 27th May, 2017			
Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
08:00 - 09:15 a.m.	MS Office (word + PowerPoint + Excel)- III Mr. Abdul Nasir, Additional Registrar I.T, LHC	Cyber Laws Dr. Ali Mohsin Qazalbash	Forensics in Aid to Criminal Justice-I Mr. Abdullah Usman
09:15 - 10:30 a.m.	Cyber Laws Dr. Ali Mohsin Qazalbash	Gender Bias: An issue of attitude Ms. Irum Bukhari	Using Technology in Courts Mr. Muhammad Akmal Khan, DG (DJ)
10:30 - 10:45 a.m.	BREAK		
10:45 - 12:00 p.m.	Gender Bias: An issue of attitude Ms. Irum Bukhari	MS Office (word + PowerPoint + Excel)- III Mr. Abdul Nasir, Additional Registrar I.T, LHC	How to Conduct a Sessions Trial Hon'ble Justice Kazim Raza Shamsi
12:00 - 01:15 p.m.	International Laws & their Local Application (Common All) Mr. Ahmer Bilal Soofi		

Day Seven

Sunday, 28th May, 2017			
--	--	--	--

Day Eight**Monday, 29th May, 2017**

Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
08:00 - 09:15 a.m.	Legal Research Method Ms. Angbeen Atif Mirza, Adjunct Faculty LUMS	Application of New Laws Mr. Nadeem Ahmad Sohail Cheema, Senior Instructor PJA	Application of New Laws Mr. Javed Rasheed Mehboobi
09:15 - 10:30 a.m.	Common mistakes committed by Family courts Ms. Ayesha Khalid, Senior Instructor PJA	Legal Research Method Ms. Angbeen Atif Mirza, Adjunct Faculty LUMS	Legal Research Method Ms. Sahar Bandial, Adjunct Faculty LUMS
10:30 - 10:45 a.m.	BREAK		
10:45 - 12:00 p.m.	Dealing with the problems of confrontation during evidence Mr. Nadeem Ahmad Sohail Cheema, Senior Instructor PJA	Understanding Land Revenue Documents Mr. Asif Kathia (Ex- Revenue Officer)	Disposal of murder cases during trial (confession, admission, compromise, application u/s 265-k, Cr.Pc) Zawar Ahmad Shiekh, D&SJ ®
12:00 - 01:15 p.m.	Environmental Law Mr. Fahad Malik/ Ms. Saima Khawaja	International best practices on Code of Conduct Mr. Umer Mahmood Khan Adv.	Dealing with the problems of confrontation during evidence Syed Ijaz Qutab

Day Nine**Tuesday, 30th May, 2017**

Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
08:00 - 09:15 a.m.	Bail: Confiscation of bail bonds Mr. Shazeb Saeed, AD&SJ	Common mistakes committed by Family Courts Ms. Ayesha Khalid, Senior Instructor PJA	Stress Management Mr. Zafar Saeed MISK
09:15 - 10:30 a.m.	ICT - Court Automation Ms. Shazia Munawar	Managing Adjournments effectively Mr. Khalid Mahmood Bhatti	Criminal Revision + Civil Revision & Civil Review Mr. Justice (R) Mahmood Maqbool Bajwa
10:30 - 10:45 a.m.	BREAK		
10:45 - 12:00 p.m.	Stress Management Mr. Zafar Saeed MISK	Family Law: Interpreting Terms & Conditions of Nikah Nama Ms. Ayesha Khalid, Senior Instructor PJA	Criminal Appeal Mr. Justice (R) Mahmood Maqbool Bajwa
12:00 - 01:15 p.m.	Managing Adjournments effectively Mr. Khalid Mahmood Bhatti	Stress Management Mr. Zafar Saeed MISK	Environmental Laws Ms. Saima Khawaja / Fahad Malik
01:15 - p.m.	Prayer		

Day Ten**Wednesday, 31st May, 2017**

Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
08:00 - 09:15 a.m.	Family Law: Interpreting Terms & Conditions of Nikah Nama Ms. Ayesha Khalid, Senior Instructor PJA	ICT - Court Automation Ms. Shazia Munawar	Appreciation of Post Mortem Report Shiekh Zawar Ahmad, D&SJ ®
09:15 - 10:30 a.m.	Income Tax Laws for Filing of Returns (Common CJ) Mr. Farhan (Tax Bar)		Civil Appeal Mr. Justice (R) Mahmood Maqbool Bajwa
10:30 - 10:45 p.m.	BREAK		
10:45 - 12:00 p.m.	Use of Social Media and Ethics Mr. Muhammad Amir Munir, Senior Instructor PJA	Environmental Law Mr. Fahad Malik/ Ms. Saima Khawaja	Common Mistakes in Sessions Trial Mr. Justice (R) Mahmood Maqbool Bajwa
12:00 - 01:15 p.m.	Test I.T Skills	Test I.T Skills	Forensic in aid to Criminal Justice-II Mr. Abdullah Usman

Day Eleven**Thursday, 01st June, 2017**

Timings	Civil Judges Batch-33	Civil Judges Batch-34	AD&SJs Batch-15
08:00 - 09:15 a.m.	International best practices on Code of Conduct Mr. Umer Mahmood Khan Adv.	Use of Social Media & Ethics Mr. Muhammad Amir Munir, Senior Instructor PJA	MS Office (word + PowerPoint + Excel) - II Mr. Imran Mujaddid Rabbani
09:15 - 10:30 a.m.	Understanding Land Revenue Documents Mr. Asif Kathia (Ex- Revenue Officer)	Protecting the rights of Vulnerable Groups Mr. Muhammad Mohsin Kamoka, Senior Instructor PJA	Court Automation Ms. Shazia Munawar/Mr. Imran Mujaddid Rabbani
10:30 - 10:45 p.m.	BREAK		
10:45 - 12:00 p.m.	MCQs Test		
12:00 - 01:15 p.m.	Post Training Evaluation		

(Ms. Mahrukh Aziz)
Director General

27.5.2017